1. Loaded, unloaded and moved material to and from storage and production areas.
2. Performed minor wall repair to maintain walls, including installing drywall and repairing and applying wallpaper.
3. Assessed operating conditions and adjusted settings to maximize performance and equipment longevity.
4. Followed routine maintenance checklist.
5. Used various equipment to remove snow and sprinkled rock salt on walkways to prevent falls.
6. Reviewed technical documentation to complete equipment maintenance and repair.
7. Reduced opportunities for theft and trespassers by securing all entrances and exits.
8. Provided facility inspection and maintenance to achieve superior levels of cleanliness and upkeep.
9. Completed partial or full dismantling of equipment to quickly repair or replace defective components and restore functionality.
10. Completed daily, weekly and monthly checklists on building equipment to maintain records of scheduled maintenance procedures.
11. Checked for storm damage around property and contacted [Job title] with findings.
12. Removed damaged portions of walls, walkways, partitions and other similar structures in preparation for repairs.
13. Investigated and corrected mechanical problems with machinery such as [Type] and [Type].
14. Cleaned and lubricated parts to keep [Type] equipment operating at peak performance.
15. Measured dimensions of finished workpieces for conformance to specifications, using precision measuring instruments, templates and fixtures.
16. Worked frequently with [Type] systems to complete knowledgeable inspections and skilled repairs.
17. Maintained, utilized, tracked and reported inventory of various products, tools and equipment.
18. Fabricated and modified unsafe [Type] and [Type] equipment through [Action] and [Action].
19. Followed all work orders and specifications to determine which machines and equipment required replacement, repair or maintenance.
20. Partnered with [Job title]s on [Task] and [Task] to successfully complete projects within anticipated deadlines.